

## Childcare Offer & Charges

Setting Details	
Ofsted Registration No.	309318
Setting Name	Greenhouse Farm Nursery
Address	Greenhouse Farm Nursery, Laund Lane, Haslingden, Rossendale, Lancashire.
Postcode	BB4 5UB

Description Of Services Offered	
Opening days & times	Monday – Friday - 7:30am– 6pm
Weeks open in year	51 weeks a year – closed Christmas week and bank holidays
Term time only places	Not offered
Available sessions	
Age ranges	0 – 4yrs 11months
Notes:	<ul style="list-style-type: none"> <li>-Accepts funded places</li> <li>-Accepts tax free childcare</li> <li>-Our minimum day is 9am-4pm</li> </ul>

Early Education Funding Offer & Delivery Patterns		
Example Options	Session times	Total funded hours
Example Option 1	9am – 4pm x3 days a week	21hours
Example Option 2	9am–4pm x2 days a week + 8am–5pm x1 day a week	14hrs + 8.5hrs = 22hrs
Example Option 3	8am – 6pm x2days a week	20hours
Example Option 4	7:30am – 5:30pm x2days a week	20hours
Example Option 5	9am – 4:30pm x 2 days a week 9am – 4:20pm x 1 day a week	22.35hours
Notes:	<b>These options are only examples. The funded hours are worked around parental choice and can total up to 22.35hours per week. If a parent requires less than this, the nursery will claim less accordingly to the child's hours. Any hours additional to the funded hours, the parents are required to pay at the Nursery's current hourly rate.</b>	

<b>Consumable Charge</b>	
<b>Notes:</b> <i>The consumable charge rate is available via the Office and is revised yearly.</i>	<i>A consumable charge applies to all funded hours. This rate covers an extensive list of extra services and provision, not covered by the funding. Some of these services are age specific and will be accessed at differing times in your child's early years and in differing amounts, dependant on the needs and age of your child. This charge is voluntary and can be opted out of – alternative arrangements are discussed in the section below.</i>
<b>The rate is inclusive of:</b>	
<ul style="list-style-type: none"> <li>- x 3 homemade meals a day – breakfast, 2 course lunch, afternoon tea</li> <li>- Snacks &amp; fresh fruit</li> <li>- Fresh local milk</li> <li>- Formula &amp; bottles</li> <li>- Nappies, wipes, nappy sacks &amp; cream</li> <li>- Forest school sessions – inclusive of additional snacks, fire making, tools etc</li> <li>- Music, movement &amp; sensory sessions</li> <li>- Offsite trips – e.g library, park, local museum, other early years settings, schools</li> <li>- Special events &amp; celebrations – additional to curriculum e.g Christmas, Easter, Coronation, Jubilee, Eid, Graduation.</li> <li>- Special visitors – e.g. Santa, Fire brigade, Ambulance, Police, Sports coaching, Theatrical characters, Cooking classes.</li> <li>- Onsite animals – horse, rabbits, chickens, African snails</li> </ul>	

<b>Opt-Out Policy &amp; Reasonable Alternatives</b>
<p><i>The consumable rate can be opted out of, which is inclusive of the entire package.</i></p> <p><i>If a parent wishes to opt- out of the additional services, alternative arrangements can be made, such as bringing your own meals (* see food policy*) and providing your own non-food consumables. It will also mean that your child does not partake in activities beyond the curriculum and does not engage in special events and extra onsite provision.</i></p> <p><i>This must be discussed on a case-by-case basis with the Office, so that the parent is clear about the implications for their child.</i></p> <p><i>If you wish to change your decision, the notice period is 1 month and the Office must be informed at the beginning of the month, to take affect for the month in advance.</i></p>

<b>Consumable Charge – Terms &amp; conditions</b>
<ul style="list-style-type: none"> <li>- Bank holidays will not incur a consumable charge – breakdown will be on your initial invoice</li> <li>- Planned holidays (maximum two weeks per child) will not incur a consumable charge. However, this is under the condition that the Office receive 1 months' notice of your planned holiday, given via email. The child <b>MUST</b> be absent to qualify.</li> <li>- The consumable charge will still be charged for unplanned absence and sick days. However long-term sickness can be discussed on a case-by-case basis with the Office.</li> </ul>
<i>IT IS YOUR RESPONSIBILITY TO DEDUCT THESE CHARGES WHEN MAKING YOUR PAYMENTS, AS WELL AS INFORMING THE OFFICE VIA THE FINANCE EMAIL.</i>

<b>Other charges</b>
<p><i>-A administration deposit of £50 is required to secure your child's nursery place. This is only refundable when your child starts Nursery. We have an extensive waiting list, so if a space is held for your child, and your child does not attend, the administration deposit is non-refundable.</i></p> <p><i>- Fee's must be paid at the beginning of the month, failure to do so will incur a £10 late payment charge.</i></p> <p><i>- A late pick- up charge of £10 will be invoiced to parents in the event of recurring late collection. This will be at the discretion of management.</i></p>
<b>Tax Free Childcare</b>
<i>We accept Tax-Free Childcare, which is accessible through the 'childcare choices' webpage. We also accept Universal Credit Childcare – receipts of which can be requested via the nursery finance email.</i>